KAZ Touch Typing Program
City & Guilds Assured

A City & Guilds Assured programme offers external validation from a trusted global brand, providing a mark of learning quality and credibility.
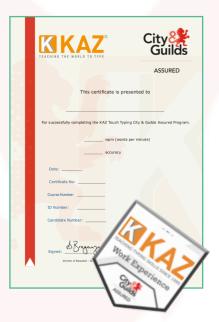
An 'Assured' status is only awarded to programmes that meet City & Guilds strict benchmark standards, demonstrating commitment to quality training.

The KAZ touch typing program has achieved the above and is now City & Guilds 'Assured'.

On successfully completing the course, candidates will receive a digital certificate and a co-branded digital credential/badge to showcase their quality skill externally via the web - social media profiles, CVs and job application forms.

The program is suitable for ages 15 + and is designed for all - **Neurotypical** and **Neurodiverse** learners.

The program consists of our award winning 'accelerated learning' course, plus a 'NEW' assessment module comprising a 'Multiple Choice Paper' and 'Typing Test'.

A **City & Guilds** pass will be attained when the candidate achieves the following scores:

Words/minute – **35**	Accuracy – **80%**	Multiple Choice – **80% (12/15)**

When candidates are ready to sit the assessment, they simply 'click' the 6th module on the 'Main Menu' of the program.

If unsuccessful on their first attempt, they may try again by pressing the **'RE-SIT'** button. Candidates may re-sit several times and we recommend they re-visit 'Flying Start' and/or KAZ 'SpeedBuilder' before doing so.

The digital badge may take up to 28 days, as it is emailed directly from City & Guilds. (If you do not receive it in this time, please check your junk/spam folder.)

Validation of the course for Individual learners is by photo ID and webcam whilst sitting the assessment. Once validated all data is removed from our servers.

Validation of learners in Education or Business environment is authorised by the designated teacher /Director.

Both learners and teachers are required to confirm a Declaration.

All costs for registration, certifications and digital badges are covered in the one-off fee. The digital certificate and digital badge are your assurance of the validity of your skill and the quality of the course.

Employers and individuals are able to confirm credentials via the KAZ type website.

KAZ - Setting Standards for Typing Skills

www.kaz-type.com

KAZ
TEACHING TYPING SKILLS SINCE 1995